



## Kerala Council for Historical Research

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### Terms and conditions

- Researchers who wish to apply for financial assistance under the ***Development of Digital Archive: Documenting Kerala's Past before 1950*** scheme must submit their applications in the prescribed format available on our online application portal.
- The funding depends upon the volume of the archival materials to be digitized. However, if the documents are palm leaves/cadjan leaves or copper plates, the volume of material would not be a consideration. Meanwhile, the quality and availability of the material will be considered while providing the financial assistance.
- Eligibility: Independent Researchers and Researchers who are permanent staff of academic/ government institutions may apply. Permanent staff of academic and government institutions will be required to submit a NOC from their home institution
- All proposals will be subject to academic evaluation and other scrutiny
- Once selected for the financial assistance the applicants will be required to sign an agreement with the KCHR on stamp paper.
- In the case of permanent employees, the institution/ department will be a party to the agreement and the funds will be released through the account of the institution/ department. Overhead charges if any may be deducted from the fellowship amount. No additional amount is allocated for overhead charges
- Financial Assistance will be released in installments
- First installment will be released after the signing of the agreement
- Subsequent installments will be released only on submission of interim reports on an acceptable form.
- The final installment will only be released on the satisfactory submission of the final output, both hard and soft copies.
- Assistance by the KCHR should be acknowledged in all published outputs of the study as 'supported by the Kerala Council for Historical Research'
- The right to publish the research output rests with KCHR however, it will be subject to peer review.
- No extension will be allowed for the time of completion of the proposed work.
- Failure to meet any of the conditions will lead to automatic termination of the project assistance and the grantee will be required to return the whole amount received as assistance with a penal interest of 18 percent

